

Available ART Reports

Report Number	Report Name	Description of Report
105	Current System Wide Profile	Creates a comprehensive list of all ServicePoint Users' Recent Activity. The Details Section(s) has a breakdown of Users' Inactivity sorted by various time periods. We recommend that Agencies run the Report once every 3-4 months to check that User data is as up-to-date as possible, and that the Report is run in conjunction with other local annual maintenance checks.
121	User Contact Information	Lists ServicePoint users. The "Detailed Information" portion of this report contains a "contact list."
212	Duplicate Clients in Service Point	Assist administrators in finding duplicate clients for one or more selected provider(s). The report identifies duplicates by comparing unique client ID numbers and by comparing Social Security numbers.
213	UDE Completeness – Entry Exit Workflow	Assist administrators in monitoring data completeness by reporting the percentages of null responses and the percentages of refused/unknown responses for ten assessment based HUD Universal Data Elements (UDEs). In calculating these percentages, the report takes into consideration whether each client contained in the analysis is an adult, a child, or an unaccompanied youth since the required data elements for these three client subsets differ from one another. This version of the report is for use by providers using program entries and exits in their work flow.
216	Unexited Clients Exceeding Maximum Length of Stay	Monitors data quality by insuring that clients in selected program have a timely program exit. The report allows the User the ability to examine the length of stay (los) for all unexited clients in up to five selected programs. The User is also prompted to specify the maximum length of stay for each program enabling the report to flag clients whose los has exceeded the limit. The report also identifies unexited clients with multiple entries.
220	Date Incongruity Locator – age, gender, household relationship issues	Assists users in locating data entry errors resulting in incongruous information related to the client's recorded age, gender and/or household relationship(s). Both summary and detail information is displayed for 12 different types of errors. Prompts allow both provider(s) and date range to be specified.
1101	System Growth: Referrals	Designed for Information and Referral ServicePoint implementations to monitor system growth by reporting on the number and types of referrals which have been recorded in the

		<p>system over a specified period of time. The report contains three tabs/sub-reports which report growth in referral counts by year, by calendar quarter and by month. Each of the three tabs/sub-reports include a bar chart showing referrals added by period, a second bar chart showing the total referrals to-date by time period, and a data table which displays the actual referral counts. Users can easily control the amount of data shown and the corresponding look of the charts by varying users date parameters and by utilizing the ten drill filters which allow the user to limit the scope of analysis.</p>
115	System Growth: Services	<p>Monitors system growth by reporting on the number of services recorded in the system. The report contains three tabs/sub-reports. These report growth in service counts by year, by calendar quarter and by month. Each of the three tabs/sub-reports include a bar chart showing services recorded by period, a second bar chart showing the total services to-date by time period, and a data table which displays the actual service counts. Users can easily control the amount of data shown and the corresponding look of the charts by specifying the “start date” for each of the three tabs/sub-reports. (A different “start date can be specified for each.)</p>
116	System Growth: Providers	<p>Monitors system growth by reporting on the number and types of providers in the system. The report contains three tabs/sub-report which report growth in provider counts by year, by calendar quarter and by month. Each of the three tabs/sub-reports includes a bar chart showing providers added by period, a second bar chart showing the total providers to-date by time period, and a data table which displays the actual provider counts. A fourth subreport breaks down providers by program type, by program level and by ServicePoint use status.</p>
117	System Growth: Program Entries	<p>Monitors system growth by reporting on the number of program entries added to the system. The report contains tabs that show growth in entry counts by year, by calendar quarter and by month. Each tab include a bar chart showing entries recorded by period, a second bar chart showing the total entries to-date by time period, and a data table which displays the actual entry counts. Users can easily control the amount of data shown and the corresponding look of the charts by specifying the “start date” for each of the tabs. (A different “start date can be specified for each.) The report’s default settings include all program entries in the entire system, however by utilizing drill filters, users can easily limit the results to the entries related to a specific provider or by a specific entry type.</p>

<p>114</p>	<p>System Growth: Clients</p>	<p>Monitors system growth by reporting on the number of new clients added to the system. The report contains three tabs. These tabs report growth in client counts by year, by calendar quarter and by month. Each of the three tabs include a bar chart showing clients added by period, a second bar chart showing the total clients to-date by time period, and a data table which displays the actual client counts. Users can easily control the amount of data shown and the corresponding look of the charts by specifying the “start date” for each of the three tabs. (A different “start date can be specified for each.) The report’s default settings include all clients in the entire system, however by utilizing drill filters, users can easily limit the results to the clients added by a specific provider or by a specific user, using the report's built-in drill filters.</p>
<p>120</p>	<p>System Growth: Program Enrollment</p>	<p>Monitors program enrollment occurring over a specified period of time by reporting the total enrolments at the end of annual, quarterly and monthly time frames. The report contains three tabs and a reference appendix. Tabs A, B and C report on program enrollment by year, by calendar quarter and by month, respectively. Each of these three tabs include a bar chart showing program enrollment at the close of each period, a second bar chart showing the total program enrollment change from the previous time period, and a data table which displays the actual end of period program enrollment counts. Users can easily control the amount of data shown and the corresponding look of the charts by varying their responses to the user prompts. Results can also be limited to a specific provider by utilizing the report’s drill filter or by adding a report filters or query filters.</p>