

## Oral Consent to BAS-Net Participation

\_\_\_\_\_ is a Partner Agency in the Buffalo Area Service Network (BAS-Net). BAS-Net is a community database administered by the Homeless Alliance of Western New York. Authorized personnel at partner agencies will enter relevant client information into BAS-Net for use in improving service delivery as well as community research and planning efforts.

As you receive housing or services, information will be collected about you, your family, and the services you receive. This information will be entered into BAS-Net to:

1. Provide a better assessment of your/your family's needs and the services available to you;
2. Understand the success of services that are provided to you; and
3. Improve quality of care and services for homeless individuals and families.

### *How does BAS-Net Operate?*

- BAS-Net operates over the Internet and uses many security protections to ensure your confidentiality.
- Only staff who work directly with clients or who have administrative responsibilities can look at, enter, or edit client records.

### *Privacy Protection*

- No information will be released to another agency without your written consent.
- Information that is transferred over the web is through a secure connection.

### *Client Rights*

- You have the right not to answer a question, unless entry into a program requires it.
- You have the right to know what has been added to, deleted, or edited from your record.
- You have the right to cancel your consent by providing written notice.